



Community Empowerment Association, Inc.

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## **JOB ANNOUNCEMENT**

**Title:** Staff Therapist  
**Area:** Therapeutic Support  
**Status:** Full-Time  
**Reports to:** Program Manager  
**Submit Resume to:** [adevan@ceapittsburgh.org](mailto:adevan@ceapittsburgh.org)

### **Job Summary – Therapeutic Support Services**

The Staff Therapist is responsible for providing therapeutic, consultative/education, and case management services in family and group settings to children, adolescents and family participants at Community Empowerment Association, Inc. The Staff Therapist is also responsible for adhering to the goal of the program which is to empower and enhance community and social functioning of members of the African American community who are underserved and hesitant to engage in traditional mental health treatment services by providing (1) culturally specific, accessible community based and in-home evaluation and treatment, and (2) assistance to clients, building/strengthening community supports through referral and linkages to family, significant others, community resources, faith-based organizations, etc.

### **Job Summary – Intensive Behavioral Health Services**

Under the IBHS Individual Services Mobile Therapy (MT) which includes face-to-face, child-centered, family-focused individualized psychotherapy provide in a setting, other than a therapist or provider's office identified in the treatment plan at the site where the child will benefit from therapy.

### **Responsibilities include, but are not limited to:**

- Provide individual, group and family counseling (Partial) relevant to working with target population
- Serve as Therapist for therapeutic groups in both Intensive Behavioral Health Services (IBHS) and Partial Hospitalization Programs
- Provide individual counseling on an as needed basis with participants involved in family and/or group counseling
- Interview and evaluate clients, keeping in mind the overall goals and objectives of the Therapeutic Support Program

- Maintain awareness of prescribed psychotropic medications (including dosage, whether prescribed by a CEA psychiatrist or another physician)
- Attend and participate in CEA cultural enrichment and educational activities
- Insure participation of families (on caseload) in CEA cultural enrichment and educational activities
- Consult regularly with the CEA psychiatrist concerning the client's therapeutic response to prescribed medications as needed
- Attend CEA staff meetings
- Attend and participate in Therapeutic Support Team meetings
- Establish treatment plans which define the goals, specific outcomes, and time-frames for treatment
- Provide case management services for clients and families involved in Intensive Youth Services
- Comply with timeliness of record keeping in accordance with agency policies and procedures
- Comply with CEA policies and procedures regarding clinical supervision
- Provide services in a range of community settings including the home, office, school, community, etc.
- Complete Service Activity Logs (SALs) to demonstrate task completion, productivity, as well as to ensure fair and accurate data collection for billing, the Management Information System and other purposes in accordance with agency policies and procedures
- Complete daily sign-in sheet, time off requests, travel expense reports, weekly reports, staff development requests, employee self-evaluations, etc. accurately and efficiently in accordance with agency policies and procedures
- Participate in daytime and after-hour emergency services as requested
- Complete necessary paperwork accurately and efficiently in accordance with agency policies and procedures
- Adhere to any additions or changes to duties as determined by Program Manager and/or ED's office

### **Job Expectations**

- Knowledge of the needs of youth with serious emotional disturbances and their families
- Ability to work effectively with groups of children, adolescents, and families
- Ability to operate in a multidisciplinary team atmosphere
- Knowledge of current treatment techniques of various targeted populations
- Knowledge of and experience with brief models of individual, family, and group psychotherapy techniques
- Demonstrated sensitivity to cultural and systemic issues facing CEA's target population
- Willingness to schedule evening hours per week to comply with treatment plan attendance for clients/self
- Willingness to travel on behalf of agency business and use personal vehicle as necessary
- Willingness to travel and work in client's home, community and school setting

### **Requirements**

- Masters degree in social work or related discipline with 1-3 years experience preferred

- Act 33-34, FBI Clearances or be able to obtain them within 30 days of employment
- Valid Driver's License and Insurance with a clean driving record
- Proficient in MS Word, Excel and Outlook
- Participate in various Nation Events (Ancestors Day, Kwanzaa, Founders Day & Black Family Reunion) outings, events, and activities that occur in the evening and/or weekend.

**The above statements are intended to describe general nature of work being performed by people assigned to this job. They are not an exhaustive list of all duties and responsibilities associated with it.**